

SAMPLE GIFT ACKNOWLEDGEMENT

Cecil Sagehen  
The Coop  
Claremont, CA 91711

Dear Cecil,

Thank you for your gift in the amount of \$\_\_\_\_\_ from your Individual Retirement Account.

We received your gift directly from your plan trustee/ administrator, \_\_\_\_\_  
\_\_\_\_\_ [insert name of trustee or administrator],  
on \_\_\_\_\_ [insert date of gift]. Our understanding is that it is your  
intention for your gift to qualify as a qualified charitable distribution from your Individual  
Retirement Account under Section 205 of the Emergency Economic Stabilization Act of  
2008 and Section 408(d)(8) of the Internal Revenue Code as amended. Because this is  
a qualified charitable distribution from your Individual Retirement Account, you are not  
required to report this distribution as income this year, nor are you permitted to claim a  
charitable contribution deduction for your gift.

Our organization is qualified under Section 170(b)(1)(A) of the Internal Revenue Code  
of 1986, as amended, and is a qualified recipient of this qualified charitable distribution.  
We warrant to you that your gift was not transferred to either a donor advised fund or a  
supporting organization as described in Section 509(a)(3). No goods or services of any  
value were or will be transferred to you in exchange for this gift.

Please retain this letter with your tax documents and provide a copy to your tax  
preparer.

Thank you for your loyal support and generous contribution to Pomona.

Yours sincerely,

\_\_\_\_\_  
[Staff Representative]  
Pomona College  
Federal Tax Identification Number 95-1664112