

CAREER DEVELOPMENT

The Career Development Office (CDO) helps students discover and develop satisfying careers from their first days at Pomona College. The office accomplishes this mission by providing career counseling, internships, a national on-campus recruiting program, cutting-edge technology and extensive information about graduate and professional schools and career-related topics, as well as by creating a welcoming environment.

The office provides individual career counseling and presents workshops on career options, internships, conducting job searches and other career-related topics, such as salary negotiations, interviews, resume writing and networking. Students can meet with a staff member during daily “drop-in” hours or schedule a more in-depth counseling appointment.

The resource library, one of the largest of its kind in the nation, contains printed and Web-based material on graduate schools and a database on graduate fellowships, as well as hundreds of books on career fields and job-hunting techniques. The library also distributes applications for graduate school financial aid and the following entrance examinations: CBEST, GRE, GMAT, LSAT and MCAT. Full-time, part-time, summer jobs, internships and on-campus jobs are available on the office’s Website through password-protected databases. At any given time, students can access thousands of internship or job listings nationally and internationally. The office maintains and makes available to students and alumni an online database, the Sagehen Career Connection with more than 2,000 Pomona College alumni and parents who are interested in providing career or graduate school-related guidance and assistance. The office is open during business hours year-round with Web access 24 hours a day, seven days a week.

The office’s Pomona College Internship Program (PCIP) offers internships throughout the academic year with greater Los Angeles area employers. Students can choose from over 175 opportunities in the nonprofit, for-profit and public sectors. Previous employers include motion picture production studios, health research centers, state and local government offices, museums, newspapers, legal clinics and consulting and financial service firms. During the summer months, the Career Development Office works closely with alumni and friends of the College to make both full- and part-time summer internships available. Domestic positions have been available in New York, Chicago, Washington, D.C. and many other cities. Students also are encouraged to consult the office’s Website and directories to learn about thousands of additional internships and study programs around the world.



The CDO assesses internship options and, when warranted, approves one-half course credit on the student's academic record. Such credit does not count toward the 30- or 32-Course Rules, but does identify the internship as one that the College gives credit toward graduation. In order to receive credit, students will be required to complete a term paper and return a satisfactory evaluation from their internship sponsor. Curricular Practical Training is available for international students through the CDO.

In cooperation with the career offices at Scripps, Pitzer, Claremont McKenna and Harvey Mudd colleges, Pomona's office provides an on-campus recruiting program. Each year, nearly 300 employers recruit students from all five campuses. The recruiting program is Web-based and aptly named Route 47. Students can easily upload their resumes and cover letters directly to employers. Representatives from graduate and professional schools also visit the colleges. Pomona students have equal access to employer and graduate school representatives who visit any of the campuses and to career-related workshops presented at any of the colleges. To help prepare students to do their best in employment and graduate school interviews, office staff and human resource professionals provide mock interviews.

The office communicates with students through a number of channels. It publishes a weekly email newsletter, CDO Weekly, which lists forthcoming events and dozens of internship, fellowship and job opportunities. CDO Weekly is distributed to all Pomona students, faculty and staff. The office also sends targeted email messages to all students pertaining to jobs, internships and workshops as well as posting them on the online Student Digester. Finally, the office maintains a Website at <http://www.pomona.edu/administration/career-development>, which is updated weekly with information on career-related campus events and with links to other relevant homepages.

The office hosts an annual Career Week and an annual career fair. In spring 2009, 45 organizations from across the country attended the career fair. During Career Week, expert speakers, including many alumni, presented a range of topics. Together, more than 400 students from all academic years made connections. The office also partners with selected peer schools around the nation to offer students access to password-protected Websites listing geographically diverse job opportunities. The office hosted the Tenth Annual On-Campus Job Fair, which was attended by more than 200 students and 27 departments.

During the academic year, the office presents numerous programs that connect students with alumni. One program brings panels of alumni from specific fields to talk to students about career options. Through a program called "The Real World," the office transports up to 20 students to a local business to meet alumni employed there and learn about careers in that particular field. Past participants include Paramount Pictures, Fred Segal, *Los Angeles Times*, JPL, Chiat/Day Advertising and City of Hope. Every year, alumni help students find jobs and internships.



Pomona College Internship Program

Each semester, the Pomona College Internship Program (PCIP) provides part-time, 10-week internships in a variety of professional settings. Students are eligible for academic credit for the internship, as well as an hourly wage. Geographic locations for the internship sites range from the campus, to the local community, to the greater Los Angeles area.

This program helps students engage in the community and gain practical, pre-professional experience while exploring a career interest. It also encourages students to integrate their liberal learning with the working world outside of academia.

More than 175 opportunities at 100 internship sites are available through the program each semester, representing a wide variety of opportunities. Sites include television stations, motion picture production studios, newspapers, alternative dispute resolution centers and traditional law offices, consulting and financial service firms, scientific research sites, medical service centers, museums, public and private elementary and secondary schools, social services and public policy organizations, and state and local government offices. Student responsibilities have included chemical or biological research, editing or graphic arts layout and design, landlord-tenant mediations and helping to design and teach lessons to elementary school students.

During the summer, students can intern at sites developed by the Career Development Office around the world. Domestic sites have included New York City, Washington, D.C., Chicago and other cities.

The program is administered by the Career Development Office and is open to current Pomona students in all class years. Information and applications are available at the end of the semester prior to the semester of participation. Students who wish to design their own internships are encouraged to discuss their ideas with the internship coordinator.

OFF-CAMPUS COMMUNITY ENGAGEMENT

The Draper Center for Community Partnerships

In its inaugural year and building on the programs of the former Office of Community and Multicultural Programs and the Hart Volunteer Center, the Draper Center for Community Partnerships fosters mutually beneficial exchanges among community members, students, faculty and staff in order to support educational outreach initiatives, community-based research and learning and other community engagement activities.

On campus, the experiences, ideas and new perspectives that emerge from college-community connections can expand the classroom; enhance critical thinking; encourage students to view themselves as change agents; develop student leadership; support the recruitment and retention of diverse students, faculty and staff; establish mentoring networks among diverse individuals; and help students refine the values and skills that will support-lifelong practices of social responsibility.

Off campus, these activities support the College's responsibility and commitment to contribute to the surrounding communities in which we live and from which we receive intellectual, academic and staffing resources. The Draper Center reinforces existing ties and forges new ones between the College and other community organizations ensuring dynamic, mutually educational and constructive partnerships. Current educational outreach programs include America Reads, the Pomona College Academy for Youth Success (PAYS) and Pomona Partners. Community engagement programming includes alternative fall and spring break trips (Alternabreak) and episodic, weekly volunteer opportunities. An example of community based learning is the course: Theater for Young Audiences, a partnership between the Draper Center, the Department of Theatre and Dance and Fremont Middle School in the Pomona Unified School District.

The Draper Center for Community Partnerships was founded with a generous gift from Ranney E. Draper '60 and Priscilla Draper and the Draper Family Foundation.